

Poverty to Prosperity

Health Care CTE Program Outline

- Three year program for sophomore, junior and senior high school students
 - Year One (sophomores)
 - Life skills
 - Mentoring (give them a role model in the profession)
 - On-site exposure to health care professions
 - Job shadowing
 - Short-term internship
 - General medical terminology
 - Computer skills in a business environment
 - Establish a clear pathway for students (first rung)
 - Year Two (juniors) – CNA and Administrative Medical Assistant class.
 - CNA-10 students selected from the three districts.
 - Procedures
 - Clinicals
 - CNA Certification when complete
 - Administrative Medical Assistant (9 credits)
 - General office skills
 - Business writing
 - Phone etiquette
 - Medical coding
 - Electronic medical records
 - Certified medical translator
 - Medical billing principles
 - Year Three (seniors)-Finish off Medical Office Assistant Certification
 - Medical Terminology I
 - Medical Terminology II
 - Speech
 - Psychology
 - Anatomy & Physiology for Health Careers
 - Successful students will finish with a Medical Office Assistant Certification.